



Compraverde Buygreen Award

GREEN CANTEEN

XIXth Edition Regulations

Art. 1 – Object

On the occasion of the Forum Compraverde Buygreen - to be held **from 14 to 15 May 2025 at WeGil in Rome - the Compraverde Buygreen Award, Green Canteen Section**, is aimed at public, private and non-profit organisations that have distinguished themselves by actively contributing to the spread of green purchasing and sustainable consumption in the mass catering sector, reducing its environmental impact and promoting the adoption of practices with a high ethical and social value.

Art. 2 – Purpose

The Compraverde Award for the Green Canteen Section aims to incentivize, disseminate and enhance the best experiences in sustainable collective catering (canteens and meal administration services) and is intended to be a recognition of public and private entities that have distinguished themselves in the realization of concrete activities to promote the dissemination of environmentally and socially sustainable practices in the collective catering sector.

Art. 3 – Target audience

Central and local public bodies (ministries, regions and regional agencies, municipalities, municipal utilities), universities and research centers, public and private schools of all levels, local health care and hospice companies, associations, cooperatives, private companies, consortia, foundations, voluntary organizations, and religious orders, which offer a canteen or meal service to their staff or users, may participate.

Art. 4 – Sections and mentions

The Green Canteen Award has a single section for participants. Each year the Technical Scientific Committee (TSC) may award one or more 'special mentions', in relation to specific environmental and/or social aspects (energy, waste, hazardous substances, climate, respect for diversity, fair trade, social solidarity, etc.), by rewarding the organisation that has chosen to set up a canteen/collective catering service that stands out for being particularly oriented towards reducing a specific environmental impact or creating a positive social impact for the community.

Art. 5 – Participation requirements

The eligibility criteria for the call for applications are:

- Having activated a "green" canteen/collective dining service within one's own organization or an organization for which one has responsibility, in the period between August 2021 and April 2025;
- Have control of all phases involving the service from the service procurement phase to the control and management phase;

- Having met the deadlines stipulated in the notice for application and submission of supporting documentation. Having already participated or being in competition in other similar competitions not result in exclusion from the competition.

Winners of the Compraverde Award for the Green Canteen Section 2024 cannot participate in the 2025 award, unless they participate with a canteen/meal service different from the one awarded in 2024. Those mentioned in the Compraverde for the Green Canteen Section 2024 can participate in the Green Canteen Award 2025. Participation in other awards promoted by the Forum Compraverde does not preclude participation in the 2025 award.

Art. 6 – Modalities of participation

To participate in the Compraverde Award for the Green Canteen Section, the following is required: **by Thursday 24 April 2025 at 6.00 p.m.**, send the documentation consisting of: the **online form** and a **descriptive report** illustrating the collective catering service adopted (max. 4 pages/10,000 characters including spaces) with supporting documents attached (calls for tenders and tender specifications, service and/or supply contracts, relevant communication materials, the award document, etc.).

All documentation must be attached to the online form, after connecting to a Gmail account. The documentation can be written in the following languages: italian, english, french and spanish. If the documentation is not complete, before the deadline, the Secretariat will contact the applicants to finalise the request to participate. For further information and technical support, you can contact the award secretariat by email at premi@forumcompraverde.it

Art. 7 – Evaluation criteria

Both the notice/chapter/service contract and other activities implemented to improve, ensure and promote the sustainability of the cafeteria/collective dining service will be evaluated. For the procurement and/or contracting process of the service, in particular will be evaluated:

- inclusion of environmental criteria in the tender documents and/or service contract in line with the requirements of the Minimum Environmental Criteria;
- requests for additional and experimental services from service provider firms;
- inclusion of social criteria in the tender documents and/or service contract;
- the methods of awarding the service and the fairness of the recognised cost.

Art. 8 – Prize

Overall, the competition will have one or more winners designated by the TSC and possible special mentions. The following prizes will be paid to the winners:

- award certificate that will contain a concise valuation by the TSC;
- use of the Award logo in all institutional communications, for two years from the date of the award.

The awards will be presented during a dedicated event scheduled during the Forum Compraverde Buygreen.

Art. 9 – Method of communication to the winners

Winners of the competition and those mentioned will be notified by phone call and written communication by **May 9, 2025**.

Art. 10 – Obligations of participation

By submitting the application and documents required for admission to the competition, participants assume the obligation to:

- accept all the regulations in the announcement;
- do not request the return of submitted materials;
- grant the organizers the ability to use the contents of the submitted material, with citation of the source;
- in case of recognition, personally attend the award ceremony.

Art. 11 – Tasks and composition of the Technical Scientific Committee

The TSC will be composed of: five representatives from the GPPnet Working Group, one representative from the Ministry of Environment and Energy Security. The Scientific Technical Committee will evaluate the materials received and designate the winners. The decision of the TSC, as well as its working methodologies, is final and unchallengeable.

Art. 12 – Functions and contacts of the Compraverde Prize Secretariat

The Prize Secretariat assists the Technical Scientific Committee in the evaluation activities, provides clarifications with respect to the contents of these regulations, and takes care of communications with participants, winners and those mentioned.



**Compraverde
Buygreen**

Gli Stati Generali
degli acquisti verdi

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