



Art. 1 - Object

On the occasion of the Forum Compraverde Buygreen – to be held from **14 to 15 May 2025 at WeGil in Rome – the Compraverde Buygreen Award, Green Tender Section**, is announced, intended for organisations that have distinguished themselves for having actively contributed to the spread of green purchasing, convinced of the power of this tool as a means of reducing the impact of their activities on the environment and on the health of citizens.

Art. 2 - Purpose

The Compraverde Award for the Green Tender Section aims to incentivize, disseminate and enhance the best Green Public Procurement (GPP) experiences in the national and European territory. The Award is intended to be a recognition given annually to those entities that have distinguished themselves by publishing green tenders, as a systematic action to introduce green criteria in public procurement.

Art. 3 - Target audience

The call for tenders is aimed at:

- Mid-to-large local public administrations (municipalities with more than 200,000 inhabitants, metropolitan cities); ministries and their departments; regions and regional purchasing centres; national and regional agencies.
- Small and medium-sized local public administrations (municipalities with less than 200,000 inhabitants), associations of municipalities, park authorities and protected areas; universities, research institutes and public schools of all levels; local health authorities and hospitals; chambers of commerce; municipal companies.

Art. 4 - Sections and mentions

4.1 All types of recipients can apply for the **Compraverde Award for the Green Tender Section**.

4.2 Each year the Technical Scientific Committee may also award one or more **'special mentions'**, in relation to specific environmental aspects (energy, waste, hazardous substances, climate, etc.). By awarding the competition that stands out for being particularly oriented towards the reduction of a specific environmental impact.

Art. 5 - Participation requirements

The eligibility criteria for the Best Green Tender are:

- having published and awarded at least one "green tender" in the period between January 2022 and April 2025;
- Compliance with the terms set out in the call for applications and transmission of supporting documentation.

Each organisation can compete in one or more award sections. Having already participated in or won other similar competitions does not exclude you from the competition. Winners of previous editions of the Compraverde Award for the best call for tenders may compete with a call for tenders other than the one for which the Award was given. Each organisation can also compete in the Green Competition Section with more than one competition, up to a maximum of 3 competitions.

Art. 6 - Modalities of participation

To participate in the Compraverde Award, you must send the following documentation by **6.00 p.m. on Thursday 24 April 2025**:

- the **online form**;
- the **descriptive report**.

The **descriptive report** for the Green Tender section must contain the description of the good practice (tender/s) sent and accompanied by the relevant attachments (tender, technical specifications, award, various attachments). The entire documentation must be attached to the online form, after connecting to a Gmail account. If the documentation is incomplete, the Secretariat will contact the applicants before the deadline to complete the application. The documentation can be submitted in the following languages: Italian, English, French and Spanish.

For further information and technical support, you can contact the award secretariat via e-mail at **premi@forumcompraverde.it**

Art. 7 - Evaluation criteria

For the Green Tender Section, the following elements will be evaluated within the tender:

- The introduction of ecological criteria:
 - in the object (greening);
 - in selecting candidates;
 - in the technical specifications, even beyond the requirements of the relevant CAM (Minimum Environmental Criteria);
 - in the adjudication;
 - in the execution of the contract;
- More emphasis will be placed on rewarding criteria as the mandatory ones are provided for Article 57 of Public Contracts Code No. 36/2023.
- The use of life cycle costing (LCC) criteria, i.e., the consideration of costs over the life cycle of the product or service, will be considered an added value during evaluation.
- The introduction of social criteria in addition to environmental criteria will be welcomed.

- In the case where the subject of the tender is the supply of a good/service for which the minimum environmental criteria of the National Action Plan for GPP have been drafted, compliance with these criteria will be assumed but will be verified in the attached documents.

Art. 8 - Prize

The competition for the best Green Tender includes the identification of one or more winners designated by the Technical Scientific Committee (TSC) as well as any mentions. At the sole discretion of the TSC, in the case of a large number of entries, a special mention may be awarded.

The winners of the Compraverde Award will receive the following prizes:

- award certificate that will contain a concise valuation of the TSC;
- use of the Award logo in all institutional communications, for two years from the date of the award.

The award ceremony will take place during a dedicated event within the Forum Compraverde Buygreen.

Art. 9 - Communication with the winners

Winners of the competition and those mentioned will be notified by phone call and written communication **by May 9, 2025**.

Art. 10 - Obligations of participation

By submitting the application and documents required for admission to the competition, participants assume the obligation to:

- accept all the regulations in the announcement;
- do not request the return of submitted materials;
- give the organisers the possibility to use the contents of the material sent, with acknowledgement of the source;
- in case of recognition, attend the award ceremony in person, if technically possible.

Art. 11 - Tasks and composition of the Technical Scientific Committee

The Technical Scientific Committee will consist of five representatives from the GPPnet Working Group of the Italian Local Agenda 21 Coordination, one representative from the Ministry of Environment and Energy Security. The TSC will evaluate the materials received and designate the winners. The decision of the TSC, as well as its working methods, are final and unquestionable.

Art. 12 - Functions and contacts of the Compraverde Prize Secretariat

The Prize Secretariat assists the Technical Scientific Committee in the evaluation activities, provides clarifications with respect to the contents of these regulations, and takes care of communications with participants, winners and those mentioned.



**Compraverde
Buygreen**

Gli Stati Generali
degli acquisti verdi

Secretariat
Fondazione Ecosistemi
Corso del Rinascimento, 24
00186 Roma
Tel. 06 683 38 88
premi@forumcompraverde.it

www.forumcompraverde.it

